Minutes of the Library Council Meeting
April 9th, 2018
W.R. Coe Library

Present: Andrea Burrows, Amy Pearce, Molly Marcusse, David Kruger, Melissa Hunter, Kaijsa Calkins, Debbie McCarthy, Shaun Wulff, Ivan Gaetz, Birgit Burke, Cass Kvenild, Cheryl Goldenstein, Bob Sprague

1. Call to Order: The meeting was called to order at 3:15 p.m. Andrea Burrows welcomed the council, and asked the attendees to introduce themselves.

2. Review of Agenda: If you have other suggestions for additions to the agenda, please email Andrea or Ivan.

3. Issues from Library Council (as per Senate regs) – All: Ivan reminded the council that they are instructed by the Unireg to submit issues to Library Council and encouraged everyone to email him with any that might come up.

4. Elect a New Chair (Andrea) Melissa made a motion to nominate Bob Sprague to be chair for next academic year. Molly seconded and he accepted. If, for any reason, Bob is unable to be chair next academic year, Shaun Wulff agreed to step in.

5. General UW Libraries: Updates - Ivan Gaetz, Dean of Libraries. Ivan provided a postcard sized handout with a profile of library statistics for 2017. We averaged 2,638 visits per day and added 267,042 items.

   a. Library Re-Organization: Ivan provided a handout with the organizational chart as it currently exists and the proposed organizational chart that we will be moving to now that we’ve gotten approval from the Board of Trustees. We will be going from nine departments to three, which required a change in our Unireg, which the Board approved in March. Ivan described the new units and that the final disposition of Admin’s reporting lines is yet to be determined. Ivan’s unseen lines of communication/responsibility are of campus relationships/expectations with national organizations, such as GWLA and the Alliance, other colleges, and his role in developing and maintaining donor relationships. He will be able to meet with the three units more frequently than he’d been able to with the nine units. If you have questions or comments, please email Ivan.

   b. Library Budget FY19: Ivan gave a report on the Libraries’ FY19 budget planning. University budgets are impacted across campus. We have to ask for $150,000 for benefits that Academic Affairs used to cover, and for a spousal hire that we made in FY18 to accommodate a hire in Arts and Sciences. The Libraries received an increase to their budget from the recent tuition increase of $250,000 so that we have $100,000 more than we expected. We are in the process of creating two new staff positions and hope to have the Board of Trustees approval for those at their next meeting.

   c. Strategic and Action Plan Initiatives: Ivan provided three handouts with information on three of our initiatives, Studio Coe, One Button and the Student Innovation Center. He provided a handout on the Strategic and Action Plan initiatives. He described the individual projects and their leadership.
i. Space/Collections Planning: The Space Repurposing includes withdrawing some physical abstracts and indexes (not journals) which will not impact access to content. The Library Council suggested that while no one will object to the withdrawal, people may misinterpret it so an email to the Library Council for them to distribute and explain to the faculty in their areas would be good.

ii. Digital Scholarship Planning: Planning for this center includes the digital scholarship fellow position and two more faculty positions to be proposed for next year. OER is also a piece of this, along with the five awards to faculty to create open textbooks. The faculty awardees are in the colleges of Agriculture, Arts and Sciences, and Engineering.

iii. Institute for Innovation and Entrepreneurship: The IIE is a collaboration between the Colleges of Business and Engineering and the Libraries. This supports the “breaking Through” Goal Two: Establish a Center for Entrepreneurship and infuse innovation throughout the curriculum. The center was approved by the Board of Trustees in March of 2018. An MOU has just been signed to provide library support to the initiative. The MOU runs through January.

d. Report: McMurry Reading Room update: The Stickely furniture in the room has been refurbished and have had glass tops added to the tables and other flat surfaces. We’ve received 40 folding chairs with “McMurry” embossed on the back. The first reading in the room was David Kruger, author of a book on J.C. Penney, which has been getting good reviews, including one from the Wall Street Journal. The next reading will be on April 26th, by John Waggener of the AHC from his book The Snow Chi Minh Trail, a history of I-80 between Laramie and Walcott Junction, a nickname bestowed by long haul truckers. The Libraries would like to thank Bobbalu Hoffer for her help in planning the event!! We hope to have several readings per semester.

e. Task Force on Open Access/Institutional Repository Polices (Ivan/others) President Nichols and the Legal office charged Ivan and the Task Force to research on Open Access issues and provide advice. The group is in the gathering information phase. They hope to have a report completed and submitted sometime in June.
   i. Faculty Senate Survey: The task force is putting together a survey for Faculty Senate. It may or may not be extended to all faculty.
   ii. Participation by Library Council? Ivan asked how the Library Council if and how they might like to participate. Please contact Ivan for more information if you are interested.

f. Student Fees for UW Libraries $100K, Use Report: Ivan provided our Student Fee Use Report that explained our expenditures of student fees and our proposed budgeting for next year’s student fees. The technology upgrades were to Studio Coe and the study rooms. Furniture upgrades were specifically to non-tech furniture in the 24/7 area.

6. Personnel Searches at UW Libraries: Units across campus are under pressure to draw down their endowment accounts. Because our need is for positions, the libraries chose to create a “diversity” fellow in the digital collections department using guidance from ACRL, which also adds the fellow to a national cohort and provides professional development, also through ACRL. Cheryl reported on the triple search for three R&I positions. Library Council asked Cheryl to plan on giving a presentation to the group on the process and assessment of the process. Library Council members expressed interest in attending the presentations. Cass reported on the marketing position.
7. Other Business: Use statistics for Studio Coe are being tracked, with a note of the hours it is being heavily used. Use has increased this semester (doubled) over last semester. The Student Innovation Center is getting a lot of diverse use. A large scale plotter and sewing machines (through Haub School and Family & Consumer Sciences) are being added. The College of Education Robotics group meets here, as well as several RSO’s. The plotter is tied to student printing fees. Ivan noted that the Author Event with Dr. Kathy Reichs is Tuesday, 4/10, with the public talk at 1:30 in the College of Education auditorium. If you have any items for the agenda, please send them to Andrea or to Ivan. Next meeting will be October 8th, 2018.

8. Adjourn. Congratulations to Bob, the new chair. See you all in October.